

Program Implementation Steps

1

Verify you have received:

- *Teacher Materials Folder* (notice your teacher ID in upper left corner)
- Your **Be Wattsmart, Begin at Home** *Teacher Guide*
- *Home Energy Worksheets* (HEWs) for you and your students
- **Be Wattsmart, Begin at Home** family booklets
- Set of *Family Letters*
- Wattsmart backpack reflector (student incentive for completing the HEW)

2

After the presentation, distribute to each student a:

- **Be Wattsmart, Begin at Home** family booklet
- HEW (Write your teacher ID on each worksheet before you send home.)
- *Family Letter*

3

Final steps:

- Reward students with a Wattsmart backpack reflector when they complete their worksheet on paper or online at thinkenergy.org/Wattsmart.
- HEWs submitted online can be verified through the teacher portal (pas.nef1.org/teacher-portal) with your teacher ID.
- Have each student sign the *Thank You Card* to Rocky Mountain Power.
- Mail all completed paper HEWs (not submitted online) and the *Thank You Card* in the postage paid envelope (found in your materials folder) by December 1, 2023.



WATTSMART®

